



the lovelace theatre group

POLICY 21st July 2016

Membership List

- To be a member of the Lovelace Theatre Group, you need to have completed the application form for a 1 year (or part thereof) membership and paid the appropriate fee for that period
- A potential member will not gain insurance cover or other membership benefits until the fee has been paid
- The Lovelace membership year runs from the 1st September – 31st August.
- The membership forms are to be retained by the secretary of the group and ideally should be compiled onto a spreadsheet and distributed to the other committee members.
- Information relating to the Juniors should not be distributed other than a list of names
- Other members wanting to access this information should only be given parts of the database relevant to their requirements eg E mails and only with the conformation of the committee
- The membership forms should be deleted, once the year they relate to ends