

Tuesday 5th December 2017

Lovelace committee meeting

In attendance: Bec M, Pete, Tom, Bec T, Linda, Sam

Actions from previous meetings

- We are no longer part of NODA – our membership expired in November. In order to rejoin, someone needs to create a personal account and then link this to the Lovelace account. Becky has emailed Viv and NODA and will sort this out – **ACTION BEC M.**
- Becky has not yet looked into DBS checks – **ACTION BEC M.**
- Becky has written a letter to past members and printed a copy to pass on to Linda.
- Linda has organised 50th anniversary event for 22nd September and we have October production planned for 19th/20th October.

Treasurer's Report

- We currently have £10,224.98 in our main account and £1,694.15 in the Legacy account.
- We have given Sam a cheque for £55 to cover the cost of printing.

Stage Manager's Report

- Pete will leave lighting control kit until after the pantomime.
- We have had no response on the noticeboard – Pete should chase this up. **ACTION PETE.**

Publicity Report

- Publicity via social media for pantomime is starting tomorrow. Tickets are on sale on Seaty from midnight tonight.
- We will use social media to put up actor + crew profiles – **ACTION SAM.**
- We should look at radio publicity – **ACTION SAM.**
- We decided we would pay for Facebook advertising to increase the number of people that see our posts.
- We should contact the Dispatch and Post in January.
- We need to get posters printed, and should see if there is a minimum order at the printers we used previously for the flyers.

Secretary's Report

- Tom has drafted a version of the next newsletter. It was decided that this should include information on members birthdays up until January.
- Another newsletter might be sent out before pantomime if ticket sales aren't going well.

Junior Group

- Juniors began attending adult rehearsals last night and were very well behaved.

- Linda has pre-booked tickets to go and see Shrek the musical at the Theatre Royal next September. There are 40 tickets, and it was decided that we would knock £5 off each of the junior's tickets.
- Becky will create a savings card to help parents keep track of payments for Shrek tickets – **ACTION BEC M.**

Sleeping Beauty

- Elise and Owen are doing an excellent job with choreography, and at leading rehearsals with the junior group.
- Bec M will introduce committee to the group as introductions were not done properly last night.
- The rehearsal on the 28th December will be from 6:30 – 9pm.
- We have decided to have chip cobs at the wrap party and ask people to bring their own drinks to save us paying for the bar. Kids are to come with parents, and parents will be charged £1 for food. The wrap party will be during our usual rehearsal time 7:30 – 10pm.

May Production

- We will talk to prospective directions, Chris Knowles and Jess Wall, on 28th December at 6:30pm. We have got a shortlist of plays and will ask them to submit any other suggestions by 14th December. Tom will email Chris and Jess – **ACTION TOM.**

50th Anniversary

- We will put this in the programme for pantomime.
- Linda has a list of people to contact. Becky has written a letter which we will send out before panto (and try to get them to buy tickets!).
- A tribute was suggested to people who have passed away.
- We will discuss this more after pantomime.

October Production

- This will be a classical play.

AOB

- We want to set up a play reading group to help us pick plays for October as people are likely to know less classical plays than contemporary plays. A date was set for this on 13th Feb. We will hold this in Tesco but there will be a limited number of spaces available.
- We will have an external panto post-production meeting on 6th Feb for all members. This will be at 6:30 somewhere in John Godber Centre – Linda will sort the room booking for this. **ACTION LINDA.**
- We will have an internal panto post-production meeting for the production team/committee members during February committee meeting. We will invite the production team to join us from 8:30. Tom to contact production team – **ACTION TOM.**

We have arranged two more committee meetings – one for 9th Jan (although we may not need this if pantomime seems to be going smoothly) and one for 8th Feb. Tom to book room – **ACTION TOM.**